



**BC Parks**  
**VOLUNTEERS**

Administrative Use Only:

Agreement # (issued by HQ)	
Region & Section	
Expiration Date	

**BC PARKS**  
**PARTNERSHIP AGREEMENT**

**THIS AGREEMENT**, dated for reference this **26** day of **April, 2019**, is

**BETWEEN:**

**HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA,**

represented by the Minister responsible for the Park Act  
at the following address:

**4051-18<sup>th</sup> Avenue,  
Prince George BC V2N 1B3**

**Omineca Area Supervisor  
Dave.Merritt@gov.bc.ca**

Or

**Upper Fraser Area Supervisor  
Desirae.Mcmurray@gov.bc.ca**

Or

**Robson Area Supervisor  
Elliott.Ingles@gov.bc.ca**

the "Province"

**AND:**

**Prince George Backcountry Recreation**

**Society PO Box 26 Station A.**

**Prince George,**

**BC V2L 4R9**

**info@pgbrs.com**

### **the "Agreement Holder"**

both of whom are sometimes referred to as "the Parties" and each of whom is a "Party" to this Agreement.

Whereas the Province owns the land subject to this Agreement and wishes to have the land managed and maintained for the purpose of recreational and/or conservation activities;

And Whereas the Province wishes to encourage groups and individuals having an interest in undertaking the management and maintenance required to provide conditions which are conducive to enhancing public recreational and/or conservation activities in the Agreement Area;

And Whereas the Agreement Holder confirms that it has the skills necessary to ensure the requirements of this Agreement can be performed in the Agreement Area in a diligent and timely manner and fully adopts the related recreation and/or conservation objectives set for the Agreement Area by the Province and contained within this Agreement and confirms that those objectives are consistent with those of the Agreement Holder;

Therefore, in consideration of the mutual exchange of benefits resulting from this Agreement, the Province and the Agreement Holder agree as follows:

#### **ARTICLE I - SERVICES AGREEMENT**

- 1.01 The Province engages the Agreement Holder to provide management and maintenance services as set out in Schedule B to this Agreement (the "Services") in the Agreement Area. The Agreement Holder will provide all Services without financial remuneration from the Province.
- 1.02 The Agreement Holder will perform the Services to the best of its ability in workman like manner using qualified personnel and will provide all labour and related coordination and supervision and subject to 1.09, all tools, equipment, materials and supplies required to do the work in accordance with the requirements of this Agreement and the operational requirements laid out in the Schedules, as listed in Article 12.01.
- 1.03 The Agreement Area is the land outlined on the map in bold black line and/or described in Schedule A and all structures and other addresses/specified locations listed in Schedule A, except land and structures that are excluded in notations made on the maps and Schedule A.
- 1.04 The Province authorizes the Agreement Holder to enter the Agreement Area for the purposes of this Agreement but nothing in this Agreement grants to the Agreement Holder the exclusive use and occupancy of the Agreement Area. Existing conditions and land uses of Province lands within or in the vicinity of the Agreement Area are subject to change including the status of roads, visual landscape conditions and the location and status of existing and new resource tenures.

- 1.05 Nothing in the Agreement constitutes the Agreement Holder as the agent, joint venturer, or partner of the Province or conveys any authority or power for the Agreement Holder to bind the Province in any way.
- 1.06 Nothing in the Agreement inhibits the Province from conducting its mandate on the Agreement Area, including the right to reserve for its own purpose and to grant dispositions of the land within the Agreement Area, or any part of it. The Agreement Holder may be afforded an opportunity to comment on management issues.
- 1.07 The obligations of the Agreement Holder under this Agreement are subject to other rights of use and occupation granted by the Province, and the Agreement Holder must not interfere with the exercise of those rights by any other person.
- 1.08 The Agreement Holder shall not, assign, transfer or subcontract its obligations under this Agreement without the prior written consent of the Province. This does not limit the Agreement Holder's right to perform services under this Agreement using their employees or registered volunteers.
- 1.09 The Province is under no obligation to provide management assistance, support services, patrols, or conduct inspections during the term of this Agreement. At its sole discretion, the Province may contribute certain raw materials, supplies, access to tools, or reimburse the Agreement Holder for incidental expenses but is under no obligation to do so at any time under this Agreement.
- 1.10 Nothing in this Agreement constitutes a grant of any right to use the Agreement Area for any purpose other than as set out in the Schedules.

## **ARTICLE II—DURATION AND MODIFICATION**

- 2.01 The duration of this Agreement is for a term of 5 years commencing on **May 1, 2019** and ending on **April 30, 2024** inclusive.
- 2.02 The Agreement may not be modified except by a subsequent agreement in writing between the Parties.
- 2.03 Nothing in this Agreement will be considered to have been waived by the Province unless such a waiver is in writing.
- 2.04 Either Party may cancel this Agreement by giving 60 days prior written notice to the other Party. Upon receiving cancellation notice, the party receiving the cancellation notice will have the opportunity to be heard by the party serving the cancellation notice and the Parties will use their best efforts to conclude the opportunity to be heard within the 60-day period.
- 2.05 Subject to 2.03, not later than 6 months prior to the expiry date of the Agreement, the Province will make a written offer to the Agreement Holder setting out the conditions upon which the Province may renew this Agreement.
- 2.06 The Agreement Holder shall have a period of 3 months from receipt of the renewal offer to accept in writing, the renewal offer on the terms and conditions contained in such

offer, provided the Agreement Holder is in compliance with the terms and conditions of this agreement at that time.

2.07 Notwithstanding anything to the contrary in this Agreement, the Province, in its sole discretion, may elect to not make a renewal offer to the Agreement Holder.

### **ARTICLE III—REPRESENTATION OF THE AGREEMENT HOLDER**

3.01 The Agreement Holder warrants and represents to the Province that:

- (a) it has the legal capacity to enter into the Agreement and to carry out its obligations under this Agreement, all of which have been duly and validly authorized by all necessary corporate proceedings, if required;
- (b) to the best of its knowledge, it is not in breach of any statute, regulation or by-law applicable to it or its operations;
- (c) it will not be in breach of any legal restriction by entering into this Agreement and performing the services required under it; and
- (d) to the best of its knowledge, it holds all permits, licences, consents and authorities issued by any federal, provincial, regional or municipal government or an agency of any of them, that are necessary in connection with the Services.

3.02 The Agreement Holder acknowledges and agrees that:

- (a) it has inspected the Agreement Area, including Provincial improvements;
- (b) access to the Agreement Area is not guaranteed by the Province; and
- (c) it will comply with all applicable municipal, provincial and federal legislation and regulations. Nothing in this Agreement, and no inspection performed by the Province in relation to this Agreement, constitutes an inspection for the purposes of any such enactment.
- (d) it is solely responsible for any applicable employee labour costs including statutory contributions.
- (e) when the Agreement Holder hires a worker, or contracts with an employer, the Agreement Holder shall observe and enforce all safety measures required by the Workers Compensation Act of British Columbia, attendant regulations, and all applicable statutes.
- (f) In the event that the Province creates a multiple employer workplace as defined in the Workers Compensation Act Section 118 (1) through contracting employers for its purposes in the Agreement Holder's area, the Province shall be Prime Contractor (or designate a Prime Contractor) for that workplace. The Province shall inform the Agreement Holder in writing of the project scope and duration during which time Province (or designate) shall be Prime Contractor for the workplace.

The Agreement Holder accepts the role of Prime Contractor if it employs workers and/or engages contractors creating a multiple employer workplace under the Workers Compensation Act and must fulfil the obligations required of a prime contractor under the Worker's Compensation Act Section 118 and the Occupational Health and Safety Regulation.

The Agreement holder may relinquish its role as Prime Contractor provided that it be done in writing as per the Workers Compensation Act Section 118 (1)(a) and copy is forwarded to the Province.

#### **ARTICLE IV—INDEMNITY AND WAIVER**

4.01 The Agreement Holder will indemnify and save harmless the Province, its servants, employees and agents against all losses, claims, damages, actions, costs and expenses that the Province, its servants, employees and agents may sustain, incur, suffer or be put to arising:

- (a) directly from the on-site performance of the Services during the Term of this Agreement by the Agreement Holder, its employees, members, volunteers, and subcontractors,
- (b) from breach of the obligations of this Agreement by the Agreement Holder, or
- (c) the wilful misconduct, gross negligence or the bad faith actions of the Agreement Holder, its employees, members, volunteers and subcontractors,

except to the extent that any such loss or claim is caused or contributed to by the negligence of the Province.

4.02 The Province hereby releases and waives its rights of recourse against the Agreement Holder for all losses, claims, damages, actions, costs and expenses that the Province may sustain, incur, suffer or be put to at any time, either during or following the Agreement:

- (a) for amounts exceeding the amount of collectable insurance available to the Agreement Holder with respect to indemnified matters covered by 4.01(a) above; or
- (b) respecting damage to the property in the Agreement Area owned by the Province directly caused by the Agreement Holder, its employees, members, volunteers and subcontractors in the performance of the Services

unless any such loss, claim, damage, action, costs or expenses are caused or contributed to by the gross negligence, bad faith actions or wilful misconduct of the Agreement Holder, its employees, members, volunteers and subcontractors, or if the Agreement Holder was in breach of its obligations under this Agreement, including breach of section 4.03, or was caused by any activity by the Agreement Holder outside the scope of this Agreement.

4.03 The Agreement Holder will exercise due diligence and all reasonable care to prevent damage to, or loss of any property in the Agreement Area. On the occurrence of damage or loss to property, the Agreement Holder will immediately take appropriate action to mitigate or prevent further damage or loss and immediately notify the Province, so the Province can provide direction as to remedial measures to be undertaken. The Agreement Holder will comply with any directions given by the Province under this paragraph 4.03 in a timely manner.

## **ARTICLE V—INSURANCE**

5.01 The Agreement Holder and the Province will comply with the insurance requirements set out in Schedule C.

## **ARTICLE VI—RECORDS MANAGEMENT & INSPECTION**

6.01 The Agreement Holder is responsible for the safety of its registered volunteers at all times. The Agreement Holder must keep records of its registered volunteers and volunteer activities as set out in Schedule B, including proof of certification and training required to perform activities where applicable. Records must be kept for 7 years following the termination of this Agreement.

6.02 The Province may conduct inspections or audits during the term of this Agreement pertaining to the Agreement Holder's performance or obligations under this Agreement. The Province will advise the Agreement Holder in writing or verbally followed up in writing of any conditions requiring correction to meet the terms and conditions of this Agreement and include a reasonable time period to comply.

6.03 The Agreement Holder will comply with requirements of the Province under this section in a timely manner.

## **ARTICLE VII—DISPOSITION OF IMPROVEMENTS**

7.01 All structures other than the Agreement Holder's structures listed in Schedule E, subject to paragraph 7.03, be and remain vested in the Province absolutely.

7.02 On the termination of this Agreement, the Agreement Holder may within one year of the date of such termination, remove any or all of the Agreement Holder's structures and must do so if required in writing by the Province, and leave the Agreement Area in a safe and clean condition to the satisfaction of the Province, and the Agreement Holder is authorized to enter and cross Crown land in order to have reasonable access to the Agreement Area for the sole purpose of such removal.

7.03 All structures not removed by the Agreement Holder pursuant to paragraph 7.02 within one year of termination of the Agreement, become the property of the Province and the Agreement Holder releases the Province from any claims of ownership with respect to the property.

7.04 Subject to the operational requirements set out in the Schedules, the Agreement Holder acknowledges that all improvements on Provincial land are for general public usage and not for the exclusive use of the Agreement Holder.

## **ARTICLE VIII—MISCELLANEOUS TERMS AND CONDITIONS**

- 8.01 Any notice or document required to be given under this Agreement shall be conclusively deemed to be validly given or delivered to and received by the Parties:
- (a) if hand delivered, including by bonded courier, to a Party at the address specified in this Agreement, as amended from time to time, on the date of that personal delivery; or
  - (b) if mailed, on the third business day after the mailing of the same by prepaid post to the addresses specified in this Agreement, as amended from time to time; or
  - (c) if sent by facsimile transmission, when transmitted, only if transmitted to the facsimile machine numbers specified in this Agreement, as amended from time to time. The onus of proving transmission and valid delivery lies with the transmitting Party, by copy of a facsimile transmission confirmation to the appropriate fax number.
  - (d) if sent by email as of the time of verified reception to an email address specified in this Agreement, as amended from time to time. The onus of proving reception lies with the mailing Party, by copy of an email confirmation to the appropriate email address.
- 8.02 The documents to be submitted by the Agreement Holder to the Province are set out in Schedule B attached to this Agreement, become the property of the Province, and as such, may be subject to the disclosure provisions of the *Freedom of Information and Protection Act*.
- 8.03 If this Agreement is with a Band (or First Nation), the Agreement Holder is advised that nothing in this Agreement addresses aboriginal rights or aboriginal title, limits the positions that the parties may take in treaty negotiations or litigation pertaining to aboriginal rights or title, nor affects the legal relationship between the Government of British Columbia and the Agreement Holder other than with respect to the matters that are the subject of this Agreement.

## **ARTICLE IX—FEES**

- 9.01 The Agreement Holder is not entitled to collect user fees under this Agreement; donations may be collected by the Agreement Holder if approved by the Province and reported in the Annual Operating Plan.

## **ARTICLE X—INTERPRETATION**

- 10.01 In this Agreement, unless the Agreement otherwise requires, the singular includes the plural and the masculine includes the feminine, corporation and body politic.
- 10.02 The captions and headings contained in the Agreement are for convenience only and are not to be construed as defining or in any way limiting the scope or intent of the provisions of the Agreement.

- 10.03 In this Agreement, a reference to an enactment of the Province of British Columbia or of Canada includes a reference to any subsequent enactment of like effect, and unless the Agreement otherwise requires, all statutes referred to in this Agreement are enactments of the Province of British Columbia.
- 10.04 If any part of this Agreement is found to be illegal or unenforceable, that part will be considered separate and the remaining parts will be enforceable to the fullest extent permitted by law.
- 10.05 Those parts which survive the termination or expiration of this Agreement are Articles I (1.05 only), IV, VII and IX (9.02 and 9.03 only).

**ARTICLE XI—DESIGNATED CONTACT**

- 11.01 Each Party will nominate a primary contact as set out in the Schedules for communicating all matters dealing with this Agreement.

**ARTICLE XII—SCHEDULES**

- 12.01 The Schedules to this Agreement form part of this Agreement. In the event of a conflict between the main body of this Agreement and a Schedule, the main body of this Agreement shall prevail. This Agreement includes the following Schedules:

Schedule	Title
Schedule A	Agreement Area
Schedule B	Services & Special Provisions
Schedule C	Insurance
Schedule D	Operational Standards & Requirements
Schedule E	Provincial and Agreement Holder Structures
Schedule F	Annual Operating Plans



This Agreement may be executed by the Parties on separate copies of the Agreement which becomes complete and binding upon the latter of the two executions.

IN WITNESS WHEREOF the Parties have duly executed this Agreement as of the day and year last written below.

Signed and Delivered on behalf of the Province by a duly authorized representative of the Province.

**Mike Neto**

**A/Regional Director, Northern Region**




**Signature**

**April 30, 2019**

**Date**

Signed and Delivered on behalf of the Agreement Holder by a duly authorized representative of the Agreement Holder.



**Duly authorized representative name**



**Title**



**Signature**



**Date**

## **BC Parks Partnership Agreement Schedules**

<b>Schedule A</b>	<b>Agreement Area</b>
<b>Schedule B</b>	<b>Services &amp; Special Provisions</b>
<b>Schedule C</b>	<b>Insurance</b>
<b>Schedule D</b>	<b>Operational Standards &amp; Requirements</b>
<b>Schedule E</b>	<b>Provincial and Agreement Holder Structures</b>
<b>Schedule F</b>	<b>Annual Operating Plans</b>



**Schedule A**  
**Agreement Area**

Attachment to the Partnership Agreement with *Prince George Backcountry Recreation Society*.

**Name of Park or Protected Areas:**

The BC Parks or Protected Areas in the Omineca, Upper Fraser, and Robson sections as listed below:

<i>OMINECA</i>	<i>ROBSON</i>	<i>UPPER FRASER</i>
Carp Lake	Close to the Edge	Slim Creek
Crooked River	Three Sisters	Ancient Forest/Chun T'oh Whudujut
Whiskers Point	Ptarmigan	Purden Lake
Giscome Portage	Erg Mt	West lake
Heather Dina Lake	Mount Robson	Eskers
Omineca	Mount Terry Fox	Sugarbowl/Grizzly Den
RubyRock Lake	Swiftcurrent Creek	Ft George Canyon
Mudzenchoot	Upper Raush	Fraser River
Mt Pope	West Twin	Evanoff
Nation Lakes	Holiday Arch	Arctic Pacific
Mt Blanchet	Jackman Flats	Dahl Lake
Takla lake	Lower Rauch	Stuart River
Stuart Lake	Small River Caves	Bobtail Mt
		Finger/Tatuk
		Nechako Canyon

**Agreement Area Description:** The Agreement Area is the area outlined in the annual plan and those areas subsequently approved prior to work commencing.

**The Traditional Territories that the Agreement Area is in are:**

- Halfway River First Nation
- West Moberly First Nation

**Tsay Keh Dene Band**

**Takla Lake First Nation**

**Tl'azt'en Nation**

**McLeod Lake Indian Band**

**Nak'azdli Band**

**Yekooche First Nation**

**Skin Tyee Nation**

**Stellat'en First Nation**

**Nadleh Whut'en Band**

**Saikuz First Nation**

**Lheidli T'enneh First Nation**

**Carrier Sekani Tribal Council**

**Nazko First Nation**

**Xats'ull First Nation**

**Simpcw First Nation**



## Schedule B

### Services & Special Provisions

#### 1. Purpose & Operating Season

This Agreement is issued to the Agreement Holder for *maintaining the trails and select facilities in a safe passable condition.*

The Operating Season for this Agreement is *year round.*

#### 2. Agreement Holder Designated Representative

The Agreement Holder designates the following representative to be responsible for liaising between the Province and the Agreement Holder:

Name: Duncan McColl, President

Address: PO Box 26 Station A. Prince George, BC V2L 4R9

Email: [info@pgbrs.com](mailto:info@pgbrs.com)

#### 3. Province Designated Representative(s):

The Province designates the following representative to be responsible for liaising between the Province and the Agreement Holder:

Name: Desirae Mc Murray, Dave Merritt and Elliott Ingles

Title: Area Supervisors

Address: 4051-18<sup>th</sup> Avenue, Prince George BC V2N 1B3 and Mount Robson Park

Telephone: 250-614-9911

Email: [desirae.mcmurray@gov.bc.ca](mailto:desirae.mcmurray@gov.bc.ca), [dave.merritt@gov.bc.ca](mailto:dave.merritt@gov.bc.ca) and

[elliott.ingles@gov.bc.ca](mailto:elliott.ingles@gov.bc.ca)

#### 4. Services

In accordance with this Agreement, the Agreement Holder agrees to perform any of the Services set out below in the Agreement Area according to the requirements set out in the Schedules and/or annual operating plans attached to this Agreement. The Agreement Holder must obtain the written approval of the Province (which approval will not be unreasonably withheld) for any modifications to the Services or to the current approved Annual Operating Plan.

##### Trail & Facility Work

- Install approved signage and trail markers.
- Use hand tools to maintain, construct and restore trails, facilities and/or campgrounds (e.g. rake, shovel, hammer, etc.).
- Use power tools to maintain, construct and restore trails facilities and / or campgrounds;
- Fall trees;
- Use machinery to construct, maintain or restore trails, facilities and/or campgrounds.
- Groom trails and set tracks.

- Travel using motorized and non-motorized means to monitor, plan, construct, restore and maintain trails and to transport materials.
- Observe and take photographs to report back to staff on trail, facility, general conditions.

### **Public Services/Outreach**

- Deliver educational workshops and seminars, which may include guided walks or interpretive tours.
- Monitor visitor use (counting visitors and recording their activities).
- Public outreach including providing general information to visitors.
- Record photographs and/or videos
- Chop and haul firewood.
- Park Condition Reporting
- Monitor snow depth and conditions;
- Observe and take photographs to report back to staff on trail, facility, general conditions.

## **5. Records and Reporting**

The Agreement Holder will keep accurate records of all of its personnel (employees and volunteers) including name, address, date of birth, qualifications, the dates the person started and stopped performing work for the Agreement Holder and, as a condition of insurance, keep records of the specific dates that each individual performed Services under this Agreement.

A formalized volunteer agreement is recommended between the Agreement Holder and any individual volunteers that are not employees or members of the Agreement Holder organization. The agreement should set out the roles and responsibilities of each party, describe the approved activities, and record the training, certification or training requirements of the individual.

By January 15<sup>th</sup> of each year, the Agreement Holder will complete and submit to the Province the *Partnership Agreement Engagement Summary*<sup>1</sup> form provided by the Province, providing aggregate information for the previous calendar year for underwriting and statistical purposes.

By **January 15th** each year, the Agreement Holder must submit to the Province an electronic report summarizing the Services completed during the previous year.

Any of the records required to be kept under this section may be audited by the Province per section 6.02 of the Partnership Agreement or by an insurer providing insurance arranged by the Province under this Agreement.

## **6. Certification, Training and Qualifications**

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<sup>1</sup> Available to BC Parks staff at:

<http://www.fin.gov.bc.ca/gws/pt/rmb/ref/spiPartnership%20Agreement%20Engagement%20Summary.pdf>

The minimum licensing, certification, training and qualifications for individuals performing related activities are as follows. The Agreement Holder must obtain or witness proof of compliance before permitting an individual to perform related Services:

1. Power Tools and other machinery: (e.g. skill saw, brush cutters, lawn mowers) must show competency with power tools that will be used to perform the Services. Operators must have sufficient training and/or expertise in operation of equipment being used.
2. Chain Saws: Operator must show proof of BC Forest Safety Council's Basic Chainsaw Operator Training course or equivalent qualification.
3. Tree Falling: Must be certified at the appropriate faller level by BC Forest Safety Council and must adhere to the Province's Hand Falling Activities Guidelines  
[https://gww.nrs.gov.bc.ca/flnr/files/flnr/Safety/guideline\\_hand\\_falling\\_activities.pdf](https://gww.nrs.gov.bc.ca/flnr/files/flnr/Safety/guideline_hand_falling_activities.pdf)
4. Snowmobile: operator must have sufficient training and/or expertise in operation of equipment being used.
5. ATV: operator must have sufficient training and/or expertise in operation of equipment being used.
6. Watercraft: operator must have sufficient training and/or expertise in operation of watercraft being used.
7. Divers: must be certified by PADI as an Adventure Diver and if appropriate, with the relevant Specialty for the project (e.g. wreck, underwater videography, dry suit).
8. Snow Monitoring: must be certified in Avalanche Skills Training Course Level 1 or higher.
9. All cavers must follow the BC Speleological Federation's Cavers Code of Conduct.

## 7. Annual Operating Plan

- a) The Agreement Holder must obtain the written approval of the Province (which approval will not be unreasonably withheld) of the Annual Operating Plan before the beginning of any activity within the Agreement Area;
- b) Not later than **April 1st** the Agreement Holder must submit to the Province, for its written approval, an Annual Operating Plan for the upcoming Operating Season which will at a minimum:
  - i. describe in detail the Agreement Holder's key personnel and describe their duties and responsibilities;
  - ii. describe in detail and prioritize Services the Agreement Holder will complete during the Operating Season;
  - iii. describe in detail the Agreement Holder's comprehensive Safety Plan for delivering the above listed Services including hazard abatement, public safety considerations, closures, and accident and emergency management; and,
  - iv. list the names of all paid subcontractors to be retained by the Agreement Holder to complete its obligations under this Agreement.
  - v. Identify resources needed from BC Parks to maintain facilities
- c) Upon receipt of an Annual Operating Plan, the Province will review the plan and if the Annual Operating Plan is not acceptable to the Province, the Province will notify the Agreement Holder of any necessary amendments within fourteen (14) days after it was received by the Province;
- d) Within fourteen (14) days after receiving notification by the Province, the Agreement Holder will make all necessary amendments and resubmit the Annual Operating Plan to the Province;

- e) If the current Annual Operating Plan expires before the parties have reached agreement on a new Annual Operating Plan, the currently approved plan shall be deemed extended until the new plan is approved.
- f) Once acceptable to the Province, the Annual Operating Plan must be signed by the Agreement Holder and the Province;
- g) Once signed, the Annual Operating Plan forms part of this Agreement (Schedule G);
- h) An electronic copy of the approved Annual Operating Plan will be provided to the Province;
- i) If at any time in the Operating Season the Agreement Holder desires changes to an approved Annual Operating Plan those changes must first be approved in writing by the Province.

#### **8. Accidents and Incidents**

The Agreement Holder will report to the Province any serious accident or safety concerns reported to the Agreement Holder or involving an employee or volunteer to the Agreement Holder or which the Agreement Holder discovers involving or regarding trails and structures within the Agreement Area.





## Schedule C

### Insurance

#### **OPTION 1: Insurance**

- A. Unless the Agreement Holder is a local government, a government corporation, a board of education, a public post secondary institution, or similar public sector entity:
1. On behalf of the Agreement Holder, the Province will purchase and maintain General Liability insurance in the amount of \$2,000,000 inclusive per occurrence against claims by third parties for bodily injury and property damage arising out of the performance of the Services set out in this Agreement. The Province will obligate the insurer's managing broker to provide the Agreement Holder with a Certificate of Insurance and a copy of the policy wording.
  2. On behalf of the Agreement Holder, the Province will purchase and maintain on behalf of the registered volunteers to the Agreement Holder Accidental Death and Dismemberment insurance with a principal sum of \$40,000 covering injury to registered volunteers under the age of 85 while performing the Services set out in this Agreement. The Province will provide information about this policy to the Agreement Holder.
  3. As a condition of the insurance provided by the Province, the Agreement Holder must provide annual underwriting information to the Province in the format and at time(s) required by the insurers.
  4. The Province will take reasonable steps to ensure the coverage specified in sections (a) and (b) is continuous for the duration of this Agreement. The Province will not be responsible for providing coverage in the event the insurance is cancelled or reduced by the insurers.
  5. The Province does not represent or warrant that the insurance purchased by the Province covers any and all losses. The Agreement Holder is responsible for ascertaining the nature and extent of coverage as well as the terms and conditions of the policies. No term or condition of this Agreement amends, extends or alters the coverage afforded by the insurance policies.
- B. The Agreement Holder will provide, maintain, and pay for any additional insurance which the Agreement Holder is required by law to carry or which the Agreement Holder considers necessary to cover risks not otherwise covered by insurance specified in this Schedule. The Agreement Holder waives all rights of recourse against the Province and releases the Province from all liability for any losses or damage to any property owned by the Agreement Holder including the Agreement Holder's structures, improvements and equipment in the Agreement Area regardless of whether the Agreement Holder purchased property insurance.



## Schedule D

### Operational Standards & Requirements

The Agreement Holder is required to adhere to the following Standards and responsibilities when performing the Services laid out in this Agreement.

*Maintain trails to the standard they were originally built or upgrade to. Check BC Parks trail standards for specific specifications.*

*Wind fall and brush is to be cut back to the historical trail widths however, large diameter trees crossing the trail are to be limbed so the log rests on the ground and a passage of 1 meter is to be cut out of the log and removed from the trail. This allows the larger logs to be a barrier to ATV use while still allowing a reasonable hiking experience.*

*Debris from cutting and bucking is to be lopped and scattered alongside off of the trail. Larger accumulations may be burned in areas of low impact off of the trails. A burn registration number must be obtained and all regulations of the Wild fire Management Branch must be followed.*

*Brush along trails is to be cut as close to the ground as possible and cut s are to be horizontal in nature.*

*Board walks are to be constructed to a 1 meter width and be elevated just enough to keep the walking surface out of the water and not to restrict water flow.*

*All signage must follow the BC Parks Sign Standards*

***As other projects are brought forward in the annual operating plans, specific operational standards will be reviewed and discussed at that time and assigned to the specific project.***



**Schedule E**  
**Provincial and Agreement**  
**Holder Structures**

**List of Structures owned by the Province:**

**Entrance Portals and information shelters located at the start of trails**

**Signs posted on trails**

**Foot bridges**

**Pit Toilets**

**Shelters**

**Cabins**

**Food caches**

**Benches**

**Hand Pumps**

**Wood Stoves**

**List of Structures owned by the Agreement Holder:**

*N/A*



## Schedule F Annual Operating Plans

Each year, the Annual Operating Plan will be attached and forms part of this Agreement.

Year	Attached? ✓
2020	
2021	
2022	
2023	
2024	